



DCA (Diploma in Computer Application)

Course Code: - LT 01

Duration - Six Months

Modules:

- ✓ Fundamental of Computer
- ✓ Operating System (MS-DOS, MS-Windows 7/10)
- ✓ MS-Office 2013
- ✓ MS-Word, MS-Excel, MS-Powerpoint
- ✓ MS-Access, MS-Publisher, MS-Outlook
- ✓ Internet, Email, Multimedia
- ✓ Web Browsing, Social Networking, E-Governance, G2C, G2B etc.
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- ✓ HTML (Hyper Text Markup Language)
- ✓ Assignment, Project Work on Data Entry

Fee Structure:

In Lumpsum Rs.3600/-

In Installment Rs. 2000+1500+700=4200/-